





Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 10  
Series of 2017

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AN ORDINANCE STRENGTHENING THE PASIG CITY COOPERATIVE DEVELOPMENT COUNCIL, PROVIDING FOR ITS ORGANIZATION AND FUNCTION AND FOR OTHER PURPOSES.

- 1.5 Chairperson of the cooperative union and federation in the City of Pasig;
- 1.6 Chairpersons of primary cooperatives in Pasig City;
- 1.7 Official representatives of other Non-Government Organizations with cooperative programs as indentified by the Cooperative Development Authority.

**SECTION 2. FUNCTIONS, DUTIES AND RESPONSIBILITIES** - The council shall have the following functions, duties, and responsibilities:

1. To assist the Sangguniang Panlungsod in the formulation of policies on cooperative development within the city;
2. To harmonize and monitor the implementation of various cooperative development plans and projects;
3. To harmonize, operationalize and monitor the Philippine Cooperative Medium Term Development Plan (PCMTDP) through the efforts of all sectors and to develop such developmental plans as maybe be required in line with the PCMTDP ;
4. To share resource towards the full realization of such development plan;
5. To serve as a forum for the discussion of various problems, issues and concern affecting cooperatives within the area as well as to propose solutions there to;
6. To recognize and promote the observance of the principle of the subsidiarity and the universal cooperative principles as embodied in the Cooperative Code of the Philippines in the performance of the above functions.
7. To take a pro-active role in assisting and uplifting primary cooperatives in Pasig City by providing opportunities for training and education and by managing the City's loan facilities or financial assistance for qualified primary cooperatives.
8. To formulate its Manual of Policies that shall govern the Council's operations and its plans, projects and other similar related activities, or action plans relevant to the development of primary cooperatives.

**SECTION 3. ORGANIZATIONAL STRUCTURE** - The management and operation of the Council shall be handled by the Executive Committee composed of Chairperson, Vice-Chairperson, Secretary, Treasurer, Auditor and the Chairperson of the various committees which include the Project Development Committee, Policy and Planning Committee, Ways and Means Committee, Institutional Development Committee and Monitor & Evaluation Committee and such other committees that the Council may create as it deems necessary. The members of the Executive Committee shall be elected directly by the members of the Council for a term of one (1) year without prejudice to re-election.



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**SECTION 4. POWERS AND FUNCTIONS OF THE EXECUTIVE COMMITTEE** - The Executive Committee shall have the following powers and functions:

1. To adopt and formulate development plans and programs for the development of primary cooperatives for the consideration of the Council and for approval of the Sangguniang Panlungsod of Pasig.
2. To execute and implement such approved development plans and programs.
3. To submit progress reports to the Council on such approved development plans progress.
4. To take such actions or measure as it may deem necessary under contingent circumstances subject to the ratification of the Council.
5. To formulate and adopt its internal rules and policies governing the management and operation of the council.
6. To formulate policies and guidelines creating such other committees or positions and defining their respective responsibilities, authorities and functions to effectively pursue the mandates of the Council.

**SECTION 5. MEETINGS OF THE EXECUTIVE COMMITTEE** - The Executive Council shall meet at least once a month without prejudice for any special meeting as it deems necessary.

**SECTION 6. OFFICERS OF THE COUNCIL** - Such officers shall be elected directly by the members constituting the Council

- a) Chairperson
- b) Vice-Chairperson
- c) Treasurer
- d) Secretary
- e) Auditor
- f) Chairperson of each Committee
  - a. Policy and Planning Committee
  - b. Project Development Committee
  - c. Institutional Development Committee
  - d. Ways and Means Committee
  - e. Evaluation and Monitoring Committee

**SECTION 7. SECRETARIAT OF THE COUNCIL** - The City Cooperative Development Office or its equivalent as maybe designated by the City Mayor.

**SECTION 8. FUNCTIONS OF THE SECRETARIAT** - The Cooperative Development Office or its equivalent as maybe designated by the City Mayor.

The Council Secretariat shall perform the following functions:

- a.) Prepares the minutes, agenda, and records the attendance and proceedings of all meetings of the Council.



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- b.) Serves the notices of meetings to all members of the Council.
- c.) Furnishes the officers and members certified copies of the minutes of the meetings.
- d.) Keeps a registers of the names and address of all members and keeps a complete file of the laws, resolutions and executive orders relevant to the creation of the Council: and
- e.) In general, performs all duties incidental to the office of the secretariat and those that maybe assigned to it by the Chairperson and/or the Council

**SECTION 9. COMMITTEES** - The Council shall have the following committees composed of at least three (3) members each. The Chairperson is to be elected by the members of the Council and two (2) members to be appointed by the Executive Committee for a term, of (1) one year without prejudice to re-appointment.

1. Project Development Committee
2. Policy and Planning Committee
3. Ways and Means Institutional Development Committee
4. Institutional Development Committee
5. Monitoring and Evaluation Committee

**SECTION 10. COMMITTEE MEETINGS** - The committee shall meet at least once a month or as often as each committee may deem necessary.

**SECTION 11. HONORARIUM** - The officers of the Council shall each be entitled to a monthly honorarium as follows:

Chairperson	P 1,000.00 x 12 mos.	P 12,000.00
Vice-Chairperson	P 1,000.00 x 12 mos.	P 12,000.00
Secretary	P 1,000.00 x 12 mos.	P 12,000.00
Treasurer	P 1,000.00 x 12 mos.	P 12,000.00
Auditor	P 1,000.00 x 12 mos.	P 12,000.00
Representative - Union	P 1,000.00 x 12 mos.	P 12,000.00
Representative- CDA MEO	P 1,000.00 x 12 mos.	P 12,000.00
Chairperson of Committees	P 1,000.00 x 12 mos. x 5 pax	P 60,000.00
Secretariat Staff	P 1,000.00 x 12 mos. x 2 pax	<u>P 24,000.00</u>
		<b><u>P168,000.00</u></b>

**SECTION 12. RELATIONSHIP WITH THE SANGGUNIANG PANLUNGSOD** - The policies, programs and projects of the Council shall be submitted to the Sangguniang Panlungsod for approval

**SECTION 13. SUBMISSION OF APPROVED PLANS AND PROGRAMS TO THE REGIONAL COOPERATIVE DEVELOPMENT COUNCIL** - The plans and programs of the Council as approved by the Sangguniang Panlungsod as provided in the preceding section shall be submitted to the Regional Cooperative Development Council in accordance with existing rules and regulations.

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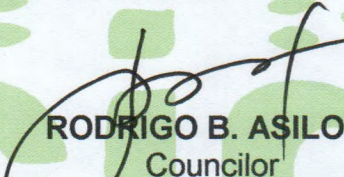
AN ORDINANCE STRENGTHENING THE PASIG CITY COOPERATIVE DEVELOPMENT COUNCIL, PROVIDING FOR ITS ORGANIZATION AND FUNCTION AND FOR OTHER PURPOSES.

**SECTION 14. FUNDING REQUIREMENTS** - The Sangguniang Panlungsod shall determine the funding requirements of the Council and shall provide the required funds based on the approved plans and programs of the Council subject to existing budgetary and accounting regulations.

**SECTION 15. EFFECTIVITY** - This Ordinance shall take effect upon its approval.

APPROVED this 30th day of **March 2017** at Pasig City.

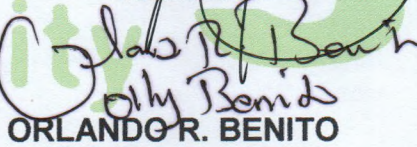
  
**VICTOR MA. REGIS N. SOTTO**  
Councilor

  
**RODRIGO B. ASILO**  
Councilor

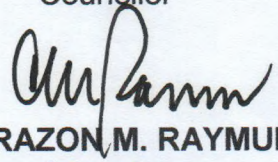
  
**GREGORIO P. RUFISAN JR.**  
Councilor

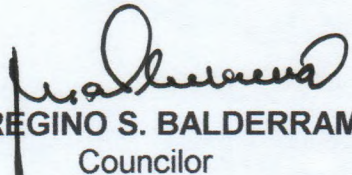
  
**MARIO C. CONCEPCION, JR.**  
Councilor


  
**RHICHIE GERARD T. BROWN**  
Councilor

  
**ORLANDO R. BENITO**  
Councilor

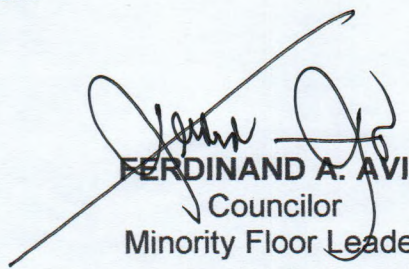
  
**ALEJANDRO E. SANTIAGO**  
Councilor

  
**CORAZON M. RAYMUNDO**  
Councilor

  
**REGINO S. BALDERRAMA**  
Councilor

  
**ROSALIO D. MARTIRES**  
Councilor

**CELESTINO U. CHUA**  
LIGA President

  
**FERDINAND A. AVIS**  
Councilor  
Minority Floor Leader

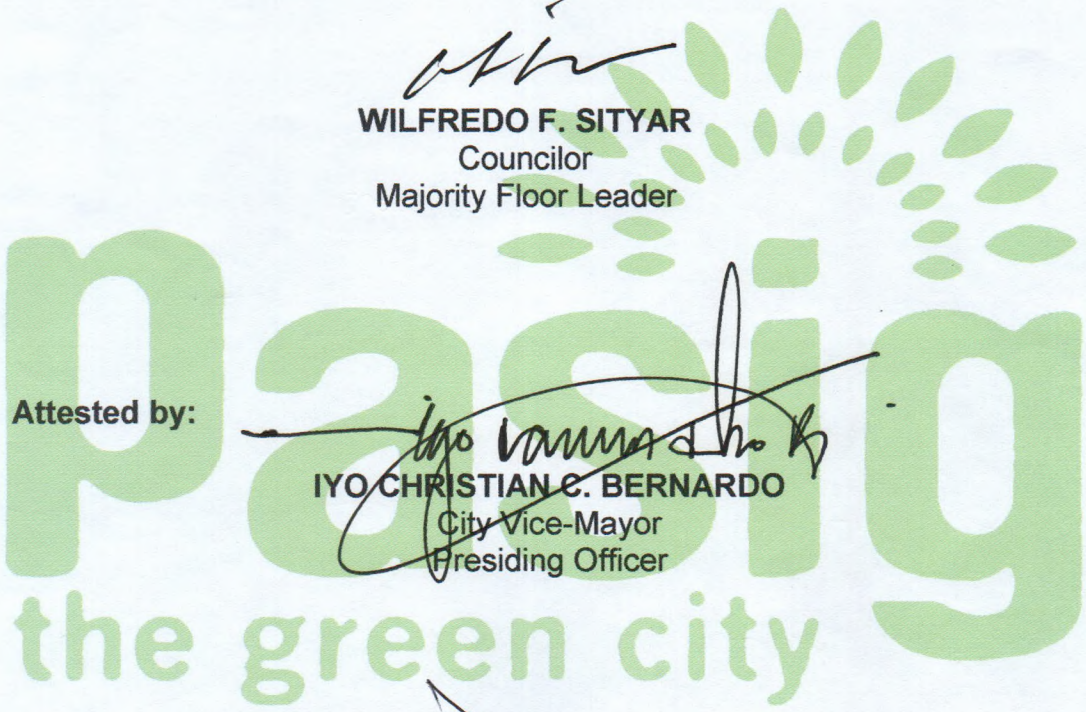


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**WILFREDO F. SITYAR**  
Councillor  
Majority Floor Leader

Attested by:

  
**IYO CHRISTIAN C. BERNARDO**  
City Vice-Mayor  
Presiding Officer

APPROVED:

  
**ROBERT C. EUSEBIO**  
City Mayor

Attested by:

  
**REYNALDO R. SAN BUENAVENTURA III**  
Acting City Council Secretary